

# Payroll News

## ACA Form Updates

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### Upcoming Events:

- Monthly Meeting – 2/9 at 5:30PM
- Congress – 5/16-5/20

The IRS has published a [chart](#) on ACA Form deadlines to assist you with understanding the new deadlines due to the recent extensions.

As with 2015 tax filings, individuals will be able to file their federal income tax return if they haven't received their Form 1095 by the time they are ready to file.



The IRS has issued a [reminder](#) to help taxpayers avoid tax scams related to identity theft and refund fraud including fake e-mails, robo-calls or bogus calls from the IRS, and phishing schemes to company Payroll and HR Departments.

## New Revised I-9 Form

By Jan. 22, 2017, employers must use only the [new revised I-9 version](#), dated 11/14/2016. Until then, they can continue to use the version dated 03/08/2013 or the new version.



The SSA will suspend mailings of paper Social Security Statements to workers under the age of 60. They will continue mailing Statements to those 60 and over who do not have a [my Social Security](#) online account and are not receiving Social Security benefits



U.S. Citizenship and Immigration Services

## APA 2017 Payroll Education Grants



The APA and Global Cash Card are sponsoring eight education grants in 2017. The winners will be announced at the 35<sup>th</sup> Congress in Orlando.

The APA will award:

- One Complete APA Payroll Training Package
- Two APA Course/Conference Grants
- Three *The Payroll Source*<sup>®</sup> Grants

Global Cash Card will award:

- One Global Cash Card Payroll Education Grant
- One Global Cash Card Payroll Publication Grant

You can *apply online* for the grants if you meet the criteria below.

- Current member in good standing of the American Payroll Association
- Minimum of three years of work experience in the payroll field
- Previous grant recipients are not eligible to apply for another award until at least three years after receipt of their previous award.

**The application must be submitted by February 17<sup>th</sup>!**

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## Volunteer Committees for National APA



Are you looking for a way to give back to the payroll community? Have you considered volunteering for a [National Committee](#)? There are many committees to choose from. If you have not volunteered before, we suggest starting with the Hotline Referral Service. When you join the Hotline, you have the opportunity to select the areas of the payroll world that you are most comfortable with that you would like to answer questions submitted by your fellow payroll professionals. You will receive questions periodically that allow you to put your expertise and research skills to good use. The questions will be addressed to you during business hours either via phone or email, depending on the method you select as your preference. Don't let the fear of not being able to answer a question keep you from joining the Hotline. If you are unsure of an answer, you may use your fellow Chapter members to assist you with providing the correct answer. This in turn may also help you grown your knowledge as well as the knowledge for the payroll professional that submitted the Hotline request. [Volunteer Form](#)

### **NATIONAL PAYROLL WEEK 2016**

Thank you to all the Chapter members that contributed to our great work for NPW 2016. There is a great article in [PAYTECH online](#) about NPW. Below are our places in the NPW contests

we entered.

#### **1<sup>st</sup> Place**

Educational Outreach and Community Service

Local Government Outreach

Chapter Promotion

Media Outreach

#### **Honorable Mention**

Chapter Photo

## 2017 Officer Nominations



We are accepting nominations for President Elect and one Board Member through the March meeting. We will then vote electronically and the new officers will be announced at the April meeting. Please be sure to speak with your nominee before submitting their name as a nomination. The nominations should be submitted to our [President, Ansleigh Smith, CPP](#).

Below are the duties of each of the two positions that are open for 2017 nominations.

### **President Elect**

The President Elect shall be an active member in good standing with the National APA and the Atlanta Chapter of the APA. The President Elect position's intent is preparation to be President. Responsibility may include but not limited to:

- In absence of the President, the President Elect shall preside over Member and Officer/Board meetings.
- The President Elect will fill in for any absence of other officers during Chapter meetings, Officer/Board meetings, and any other duties as the Board may prescribe.
- The President Elect will automatically advance to the position of President after a one year term.

### **Board Member**

The Board of Directors shall be active members in good standing with the National APA and the Atlanta Chapter of the APA. Responsibility may include but not limited to:

- The Board of Directors shall have supervision, control, and direction of the affairs of the Chapter.
- The Board of Directors will determine its policies or changes therein within the limits of the Bylaws.
- The Board of Directors will have discretion in the disbursement of Chapter funds.
- The Board of Directors may adopt rules and regulations for the conduct of its business as shall be deemed advisable, and may, in the execution of the powers granted, appoint such agents as it may consider necessary.

## Volunteering

Our Chapter has several committees for members to be a part of. This is a wonderful opportunity to volunteer your time and skills to benefit the Chapter. The committees are made up of a Committee Chairperson that is determined by the President and the Board of Directors (must be a National APA member) and Committee Members. The Committee Members are volunteers who are active members in good standing with the Atlanta Chapter of the APA and must attend 50% of the monthly chapter meetings.

Take a moment to review the committees and their functions on our [website](#). You may find a great fit for your skills and we can always use the extra hands!

Also, keep an eye on your emails and our social networks for volunteer activities for yourself and often the family as well.

Remember that you can also volunteer for any of the various committees that National APA has as well. There is a great [webpage](#) that describes the different committees as well as the [volunteer sign up form](#) that you should take a few moments to review.



## Atlanta Chapter Partners



# BSI<sup>®</sup>



Global Cash Card

## Meeting Speakers and Partnership



Do you have a vendor or contact that would be willing to speak at one of our meetings? Please speak with [CJ Easterling](#) to coordinate this.

We welcome partnership from businesses and higher education institutions.

If interested in being a partner, please review our [partnership opportunities](#) page.

*You must register for meetings on the website so we can have an accurate count of attendees.*

**ATLANTA CHAPTER  
OF THE APA**

Meetings held the second  
Thursday of the month at  
Crowne Plaza Ravinia  
Hotel

4355 Ashford Dunwoody  
Road, Atlanta, GA 30346

**We're on the Web!**

*See us at:*

<http://apaatlantachapter.com/index.php>

**Follow Us**



## About Our Organization



We are a nonprofit organization centered on providing continuing education to payroll, accounting and human resource professionals. Along with education, we offer community service opportunities for all members.

We are an autonomous and independent Chapter of the American Payroll Association.