

# Payroll News

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## Affordable Care Act

### IRS Information relating to the ACA

Got questions about the Affordable Care Act and don't know where to look? Well, a good place to start is where the rules are being made - the IRS.



The [ACA section](#) on their

website has questions and answers for both employer related compliance questions as well as the questions you may be faced from your employees as to what to do with all these forms.

There are links to the forms and publications and legal guidance. The [Health Care Tax Tips](#) contain a wealth of information updated almost daily as the IRS deals with the issues arising from the roll out.



### IRS 5071C Letter

The [5071C letter](#) tells the taxpayer a tax return has been received in their name and/or social security number. The IRS will not process the return until they confirm their identity using the secure Identity Verification Service site at [idverify.irs.gov](http://idverify.irs.gov).

## Daylight Savings Time - March 13th

At 2 AM on Sunday, March 13th the time will change forward one hour for most of the United States. Arizona and Hawaii do not observe Daylight Savings Time. If you have employees working a shift during that time, they will actually work one hour less than their normal shift time. If you pay your employee for the full shift, you don't have to count the extra hour towards overtime. You

should refer to your Payroll Source for additional information.



## Upcoming Events:

- Monthly Meeting - 3/10 at 7:30 AM
- Capital Summit - 3/21-3/22
- APA Congress - 5/10-5/14

## Elections



In March we will vote for President Elect and 2 positions on our board. Please be prepared to nominate members for the positions at the March meeting. The nominees must be members of both the National APA & our local Chapter. You should speak to your nominee beforehand to ensure they are willing to accept the nomination and potentially the position. Below are duties of each.

### **President Elect:**

In absence of the President, the President Elect shall preside over Member meetings and Officer/Board meetings.

The President Elect will fill in for any absence of other officers during Chapter meetings, Officer/Board meetings, and any other duties as the Board may prescribe.

The President Elect will automatically advance to the position of President after a one year term.

### **Board of Directors:**

The Board of Directors shall have supervision, control, and direction of the affairs of the Chapter.

The Board of Directors will determine its policies or changes therein within the limits of the Bylaws.

The Board of Directors will have discretion in the disbursement of Chapter funds.

The Board of Directors may adopt rules and regulations for the conduct of its business as shall be deemed advisable, and may, in the execution of the powers granted, appoint such agents as it may consider necessary.

*Congress is a  
great RCH  
opportunity*

## Congress

The **34th Annual Congress** will be held at the Gaylord Opryland, Nashville, TN May 10-14, 2016. If you register before April 17th, you can save \$50 on the registration.

There will be over 200 workshops where you can earn up to 25.5 RCHs!

Featured speakers include Deepak Chopra, Kelly Swanson, Jeff Havens, and Rita Davenport.

Visit APA's [Congress website](#)

to learn more about the event, speakers and even view a sample letter to present to your boss on why you should attend Congress.

A number of us from the Atlanta Chapter will be attending Congress. Watch for the Congress page on the [Atlanta Chapter website](#) for chapter related activities and contact information so we can all share in the fun together.

**PAYROLL IS A JOURNEY,  
NOT A DESTINATION.**

**34th  
CONGRESS**

**JOIN THE JOURNEY**

## Volunteering

Our Chapter has several committees for members to be a part of. This is a wonderful opportunity to volunteer your time and skills to benefit the Chapter. The committees are made up of a Committee Chairperson that is determined by the President and the Board of Directors (must be a National APA member) and Committee Members. The Committee Members are volunteers

who are active members in good standing with the Atlanta Chapter of the APA and must attend 50% of the monthly chapter meetings.

Take a moment to review the committees and their functions on our [website](#). You may find a great fit for your skills and we can always use the extra hands!

Also, keep an eye on your

emails and our social networks for volunteer activities for yourself and often the family as well.

A few organizations we support are:



children's restoration network



## Certification

We will offer two study group sessions for the FPC/ CPP certification this summer.

Randstad will host a study group Monday evenings.

Primerica will host a study group Saturday mornings.

Stay tuned for more details as they are finalized so that you may sign up either to prepare to sit for your exam or for recertification credits.

*Are you a CPP?  
If yes, consider teaching a session this summer. You will earn RCH credits.*

## Meeting Speakers and Sponsorship

Do you a vendor or contact that would be willing to speak at one of our meetings? Please speak with [CJ Easterling](#) to coordinate this.

We welcome sponsorship from businesses.

For \$200 sponsors will receive a 1 person membership, logo on website for the year, speak at a meeting about their company and have

materials available at hostess table at monthly meetings.



**ATLANTA CHAPTER  
OF THE APA**

Meetings held the second  
Thursday of the month at  
Crowne Plaza Ravinia  
Hotel

4355 Ashford Dunwoody  
Road, Atlanta, GA 30346

**We're on the Web!**

*See us at:*

<http://apaatlantachapter.com/index.php>

[p](#)

**Follow Us**



## About Our Organization



We are a nonprofit organization centered on providing continuing education to payroll, accounting and human resource professionals. Along with education, we offer community service opportunities for all members.

We are an autonomous and independent Chapter of the American Payroll Association.